



**HON. BALASAHEB THACKERAY AGRIBUSINESS AND RURAL  
TRANSFORMATION PROJECT (SMART)**  
**Office – Project Director, (ATMA) Aurangabad**  
**Jyoti Nagar, Near Shahanoor Miya Darga, Aurangabad-431001**  
**Email ID: [aurangabad.diu.smart@gmail.com](mailto:aurangabad.diu.smart@gmail.com)**



Ref No. DIU/ABD/SMART/OfficeFurniture/785/2023-24

Date: 21/09/2023

**INVITATION FOR QUOTATIONS**

To

All Concerns

**Sub: Invitation for quotation for Office Furniture for DIU, SMART, Aurangabad.**

Dear Sir/Madam,

1. Government of Maharashtra has launched World Bank assisted “Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project” in the State of Maharashtra in order to transform agriculture and livelihoods sector in Maharashtra. The objective of the project is “to support development of inclusive and competitive agriculture value chains focusing on smallholder farmers and Agri-entrepreneurs in Maharashtra”. This would be achieved by expanding access to new and organized markets for producers and enterprises with complementary investments in provision of technical services and risk management capabilities.
2. Head, SMART, DIU cum Project Director (ATMA), Aurangabad (herein after ‘Client’) Hon. Balasaheb Thackeray Agribusiness & Rural Transformation (SMART) Project now invites competitive quotation for office furniture.

Sr. No.	Name of Sub Work	Specification	Quantity (No.)
1	Table	Plywood 19 MM Length 5 ft x Width 2ft high 2.5 ft Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Drawar Width 18in Hight 8 inches, Depth 2 ft, (3) Drawer in One Table, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel, Keyboard Drawer, foot rest, partition Glass	4
		Plywood 19 MM Length 4 ft x Width 2ft high 2.5 ft Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Drawar Width 18in Hight 8 in Depth 2 ft, (3) Drawer in One Table, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel, Keyboard Drawer, foot rest, partition Glass	1
2	Printer Table	Length 3 ft x Width 1.5 ft, , 1 Center Partition, 19 MM Plywood Door, hight 2.5 ft	2
3	File Rack	Hight 5 ft x Width 1.5 ft Depth 18 in Plywood 19 MM Inner Laminate 0.8 MM Outer Laminate 1.00 MM	2
		Length 30 ft x Width 3.25 ft Depth 18 in Plywood 19 MM Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel	1
		Length 4.5 ft x Width 3.25 ft Depth 18in Plywood 19 MM Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel	1
4	Almari	Hight 7 ft x Width 2.5 ft Depth 18 inch, Plywood 19 MM	1

	Kapat	Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel, Without Glass, Shelves- 4, separator Thickness 19mm	
5	Office Alluminium Cabin Renovation	W 9 x H 10 ft with Material	1
		W 10 x H 10 ft Labour charges	1
		W 10.5 x H 10 ft Labour charges	1
		W 8.5 x H 10 ft Labour charges	1
6	Door	Width 3 ft x Hight 7 ft with Material, black glass, Metal 4 inches handle, with lock	1

### 3. Bid Price:

- The contract shall be for all quantity as described above.
- All duties, taxes and other levies payable shall be included in the total price.
- The rates quoted shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices shall be including GST.
- Bidder should quote rate for all the items.

### 4. Validity of Quotation:

Quotation shall remain valid for a period not less than 120 days after the deadline date specified for submission.

### 5. Eligibility Criteria:

- Bidder should be registered under Goods and Services tax Act, 2017
- The bidder should not be blacklisted / banned by any Government organization / PSUs during last 3 years i.e. (2019-20, 2020-21 & 2021-22).

### 6. Documents to be submitted along with the quotation:

The bidder should submit following documents along with the quotation

- GST registration certificate.
- Shop Act License.
- Bid security declaration (in attached format).
- The declaration that the bidder is not black listed / banned by any government Organization / PSUs. (in attached format)

### 7. Other Terms & Condition:

- Plywood should be A Grade with Water and termite resistant.
- In case of any dispute arising out / relating to interpretation of terms of conditions or functioning of the agency vis-a-vis the client shall be the sole authority to decide the arbitrator in accordance with the Indian Arbitration Act 1940. The agency agrees to execute all documents, which may be required by the client in this regard.

### 8. Bid Security:

- Bidder should submit bid security declaration in the attached format. If bidder not submitted bid security declaration, in such case the bid submitted by such bidder shall be rejected.
- The Bid Security declaration shall be executed
  - if a bidder withdraws its bid prior to the expiry date of bid validity specified by the bidder on the letter of bid or any extended date provided by the bidder; or
  - During the bid process, if any information submitted found manipulated/hidden/false/ mala fide in the bid
  - if the successful Bidder fails to
    - Sign the Contract.

**9. General Conditions:**

- i. Bidder should submit only one quotation.
- ii. Number / Item and / or quantity shown above may vary / cancel at the time of supply order.
- iii. All legal disputes relating to the supply and installation etc. are subject to the jurisdiction of court of law at Aurangabad District.

**10. Evaluation of Quotations:**

The SMART Project will evaluate and compare the quotations determined to be substantially responsive i.e. which

- a) Are properly signed; and
- b) Confirm to the terms and conditions, and specifications.
- c) Quoted rates for all items.
- d) Submitted all required documents as per clause 5 above.

The Quotations would be evaluated for all items together. GST cost shall be considered in evaluation.

**11. Award of Contract:**

The SMART Project will award the contract to the bidder who has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a. Notwithstanding the above, the SMART Project reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply / work order.

**12. Payment:**

The payment will be made within two weeks from the date of submission of bills duly signed by the concerned officers. Applicable GST will be paid on submission of invoice / bill.

**13. Quotation Submission:**

- a. Interested bidder should submit only one quotation in a sealed envelope boldly superscript as Quotation for Office Furniture latest by 05:00 PM on 05/10/2023 to Head, DIU, SMART cum Project Director (ATMA), Aurangabad, Jyoti Nagar, Near Shahnoor Miya Darga, Aurangabad - 431001.
- b. Quotations received after due date and time for whatever reason shall not be considered and shall be rejected.
- c. Please quote the lowest possible rate. No negotiations will be entertained.

**14. Opening of Quotation:**

Quotations will be opened in the presence of bidder's representatives who choose to attend at above mentioned address on 05/10/2023 at 05:30 PM.

15. In the event of the date being declared as a holiday for the purchaser's office, the due date submission and opening of quotations will be the following working date & time.

Sd/-  
**Head, District Implementation Unit (SMART) cum  
Project Director (ATMA)  
Aurangabad**

**FORMAT OF QUOTATION**  
**(On bidder's Letter head)**

Date:

To,  
Head, DIU, SMART cum  
Project Director (ATMA),  
Aurangabad.

**Subject: Submission of quotation for Office Furniture.**

Ref: Your Request for Quotation DIU/ABD/SMART/OfficeFurniture/785/2023-24  
Dated 21/09/2023.

Dear Sir,

As per your requirement, we are glad to submit you our most reasonable and competitive rates as under

Sr. No.	Name of Sub Work	Specification	Quantity (No.)	Rate per Qty. including GST (Rs.)
1	Table	Plywood 19 MM Length 5 ft x Width 2ft hight 2.5 ft Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Drawar Width 18in Hight 8 inches, Depth 2 ft, (3) Drawer in One Table, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel, Keyboard Drawer, foot rest, partition Glass	4	
		Plywood 19 MM Length 4 ft x Width 2ft hight 2.5 ft Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Drawar Width 18in Hight 8 in Depth 2 ft, (3) Drawer in One Table, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel, Keyboard Drawer, foot rest, partition Glass	1	
2	Printer Table	Length 3 ft x Width 1.5 ft, , 1 Center Partition, 19 MM Plywood Door, hight 2.5 ft	2	
3	File Rack	Hight 5 ft x Width 1.5 ft Depth 18 in Plywood 19 MM Inner Laminate 0.8 MM Outer Laminate 1.00 MM	2	
		Length 30 ft x Width 3.25 ft Depth 18 in Plywood 19 MM Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channe	1	
		Length 4.5 ft x Width 3.25 ft Depth 18in Plywood 19 MM Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel	1	
4	Almari Kapat	Hight 7 ft x Width 2.5 ft Depth 18 inch, Plywood 19 MM Inner Laminate 0.8 MM Outer Laminate 1.00 MM, Metal 4 inch Handle, Metal Box hinghes, Telescopic Channel, Without	1	

		Glass, Shelves- 4, separator Thickness 19mm		
5	Office Alluminium Cabin Renovation	W 9 x H 10 ft with Material	1	
		W 10 x H 10 ft Labour charges	1	
		W 10.5 x H 10 ft Labour charges	1	
		W 8.5 x H 10 ft Labour charges	1	
6	Door	Width 3 ft x Hight 7 ft with Material, black glass, Metal 4 inches handle, with lock	1	

**Signature of authorized person**

**Name:** \_\_\_\_\_

**Agency Office Stamp / Seal**

**FORMAT OF DECLARATION IN LIEU OF EMD/BID SECURITY**  
**(To be submitted on the Bidder's Letter Head)**

Date: [insert date]

RFQ / Tender Ref No.: DIU/ABD/SMART/OfficeFurniture/785/2023-24

To,

Head, DIU, SMART cum  
Project Director (ATMA),  
Aurangabad.

I/We .....(Insert Name and Address of Bidder) am / are submitting this declaration in lieu of Bid Security / Earnest Money Deposit for office renovation and water proofing for Head DIU Aurangabad Cum Project Director ATMA, Aurangabad thereby fully accepting that I / We will be suspended and shall not be eligible to participate in the Tenders invited by any World Bank funded Projects , any government tenders , PSUs for a period of Three years from the date of such Suspension Orders, under the following circumstances:-

If after the opening of quotation/ tender, I / We withdraw or modify my / our tender during the period of validity specified in the Request for Quotation / Bid Documents (including extended validity, if any) or do not accept the correction of the quotation/ tender Price pursuant to any arithmetical errors.

**Signature of authorised  
person  
Name: \_\_\_\_\_  
Agency Office Stamp/Seal**

**FORMAT OF UNDERTAKING, TO BE FURNISHED ON BIDDER'S LETTER HEAD WITH  
REGARD TO BLACKLISTING / NON- DEBARMENT, BY ORGANISATION OF  
UNDERTAKING REGARDING BLACKLISTING / NON - DEBARMENT**

Date: [insert date]

RFQ / Tender Ref No.: DIU/ABD/SMART/OfficeFurniture/785/2023-24

To:

Head, DIU, SMART cum  
Project Director (ATMA),  
Aurangabad.

We hereby confirm and declare that we, M/s -----, is not  
blacklisted / De-registered / debarred by any World Bank funded Project / Government  
department / Public Sector Undertaking / Private Sector / or any other agency for which we have  
Executed / Undertaken the works / Services during the last 3 years.

Signature and Seal of Authorized  
Signatory of bidderName of  
Authorized

Signatory.....